

Installing Citrix Receiver



Before you can begin using the software available on the USF Application Gateway, you must first install a program called "Citrix Receiver".

Open a browser and navigate to http://receiver.citrix.com

Once there, click the button labeled "Download Receiver for Windows". When the download is complete, install the Citrix Receiver Application.





During the installation process, you will be prompted to enable Single Sign-on. Please take caution to ensure this box is **NOT CHECKED**.



Launch the Citrix Receiver program and enter "apps.usf.edu" into the field labeled "work email or server address" and click "Next".

| D | Add Account |
|-----|---|
| | Citrix Receiver ™ |
| | Enter your work email or server address: |
| V = | apps.usf.edu |
| | If you do not need to add an account, click Cancel. If you need to add an account later, start Citrix Receiver and choose Accounts. |
| | |
| | Next Cancel |
| | |



A new window will appear and prompt you for your user credentials. Enter your NETID and password.



You should now be logged in and have access to all of the applications available on the USF Application Gateway.





If you have any questions, please contact the IT Help Desk at (813) 974-1222 or help@usf.edu.

